

**Chart of Infractions and Disciplines**

<b>Behavior Infraction</b>	<b>First Written Notice of Violation</b>	<b>Second Written Notice of Violation</b>	<b>Third &amp; Subsequent Written Notice of Violations</b>
Profane, obscene or abusive language.	<b>Warning</b>	<b>7 Day Eviction</b>	<b>30 Day Eviction</b> – May be extended for repeating offences
Engaging in any act which clearly disrupts or prevents the normal and intended use of the library by any other user or staff.	<b>Warning</b>	<b>7 Day Eviction</b>	<b>30 Day Eviction</b> May be extended for repeating offences
Damaging, altering, or inappropriate use of Library property in Library facilities or on Library grounds.	<b>Evicted</b> Until financial restitution is paid for the damage	<b>30 Day Eviction</b> – May be extended for repeating offenses or until financial restitution is paid for the damage	<b>6 Month Eviction</b> – May be extended for repeating offences or until financial restitution is paid for the damage
Verbally or physically threatening or harassing other patrons, volunteers, or staff, including stalking, staring, lurking to the point that the party claims such behavior disrupts the Library environment.	<b>7 Day Eviction</b>	<b>30 Day Eviction</b>	<b>1 Year Eviction</b> May be extended for repeating offences
Inappropriate use of Library property in library facilities or on Library grounds, including print and non-print materials, computer hardware and software, copiers, and other equipment.	<b>Warning</b>	<b>30 Day Eviction</b>	<b>1 Year Eviction</b> May be extended for repeating offences
Failure to abide by the Library’s “Internet Procedures and Restrictions,” Including viewing, displaying, creating, sending or receiving text, graphics or images that are obscene, pornographic graphic, offensive or create a hostile or intimidating environment, as determined by Library staff.	<b>Warning</b>	<b>30 Day Eviction</b>	<b>6 Month Eviction</b> – May be extended for repeated offenses
Fighting, challenging to fight, physically abusing or assaulting anyone on library premises.	<b>30 Day Eviction</b>	<b>6 Month Eviction</b>	<b>1 Year Eviction</b> – May be extended for repeating offences
Carrying firearms and dangerous weapons of any type (except by law enforcement officers).	<b>1 Year Eviction</b>	<b>1 Year Eviction</b>	<b>1 Year Eviction</b> – May be extended for repeating offences
Selling, distributing, using, or possessing alcohol or illegal drugs.	<b>1 Year Eviction</b>	<b>1 Year Eviction</b>	<b>1 Year Eviction</b> – May be extended for repeating offences
Engaging in or soliciting any sexual act, indecent exposure.	<b>1 Year Eviction</b>	<b>1 Year Eviction</b>	<b>1 Year Eviction</b> – May be extended for repeating offences
Theft or attempted theft of personal property or acts of vandalism.	<b>1 Year Eviction</b>	<b>1 Year Eviction</b>	<b>1 Year Eviction</b> – May be extended for repeating offences

**CODE OF CONDUCT**

**CHART OF INFRACTIONS**

The  
Public  
Library  
of  
Youngstown  
and  
Mahoning  
County



## The Public Library of Youngstown and Mahoning County

### Chart of Infractions and Disciplines

The seriousness of the action and repeated misbehavior of a user may indicate that a longer eviction than that indicated in the administrative guidelines as appropriate. The Assistant Director of Public Services Administrative Public Service Managers, the Head and Deputy Head of Building and Grounds, and Heads and Assistant Heads of Public Service Departments and Units are authorized to modify the terms of or to extend an eviction period up to one year. The Executive Director has the authority to evict the individual for longer than one year.

Disciplines may be imposed for behavior not specifically stated on the chart of infractions if in the judgment of library staff the behavior constitutes a violation of Board Policy 690.

Behavior Infraction	First Written Notice of Violation	Second Written Notice of Violation	Third & Subsequent Written Notice of Violations
Entering the Library barefooted and/or without a shirt or being otherwise attired so as to be disruptive to the Library environment.	<b>Warning</b> – Asked to leave until problem corrected	<b>Same</b>	<b>Same</b>
Bringing pets or animals into the Library other than certified service animals necessary for those with disabilities or part of a pre-authorized program.	<b>Warning</b> – Asked to leave until problem corrected	<b>Same</b>	<b>Same</b>
Excessive displays of affection.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>7 Day Eviction</b>
Unpleasant or foul odor on or about the body, clothes or possessions sufficiently noticeable to interfere with others enjoyment of the Library.	<b>Warning</b> – Asked to leave until problem corrected	<b>1 Day Eviction</b>	<b>7 Day Eviction</b> May be extended for repeating offences
Unreasonable noise including loud talking, singing, boisterous activity, running, pushing, throwing things, using audible devices in non-designated areas in a manner that disturbs others.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>7 Day Eviction</b> May be extended for repeating offences
Consuming food or beverages except beverages in closable spill resistant containers or as permitted by library staff in locations where such use is authorized.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>
Use, monopolizing or obstruction of library furniture, materials, equipment and facilities for anything but their intended purpose or to the exclusion of others.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>
Soliciting, conducting surveys not authorized by the Library, gambling or panhandling.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>
Lying down or sleeping on any floor, piece of furniture.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>
Entering nonpublic areas, such as staff work areas and mechanical rooms without permission of an authorized Library employee before, after or during Library operating hours, or camping on Library grounds.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>
Being under the influence of alcohol/illegal drugs.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>
Smoking, chewing, and otherwise using tobacco.	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>
Using wheeled devices in Library buildings or in a manner that blocks entrances or exits, except in designated areas, including skateboarding, roller-skating, bicycling, scooters, and shopping carts (exceptions i.e. wheelchairs, walkers, and strollers).	<b>Warning</b>	<b>1 Day Eviction</b>	<b>30 Day Eviction</b>



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