

**Surplus Equipment
Public Library of Youngstown & Mahoning County
305 Wick Avenue
Youngstown, OH 44503**

Bidding period protocols are as follows:

- Bids are to be on each vehicle or item separately. Envelopes containing multiple bids will be rejected.
- Bids should be in a sealed envelope that contains a single written bid in U.S. dollars that identifies the specific vehicle or item on which the Bidder is bidding along with a name and phone number for contact. The front of the envelope should be addressed to:

Public Library of Youngstown & Mahoning County-
Surplus Bid Enclosed
ATTN: Mark J. Mrofchak
305 Wick Ave
Youngstown, Ohio 44503

- No bids will be accepted orally or by fax or email.
- Bids received after the time deadline set in the announcement will be rejected without being opened.
- By submitting a bid, the Bidder warrants that he/she is not:
 - (a) under 18 years of age; and,
 - (b) otherwise prohibited from bidding under the laws of the state of Ohio.
- All property, without exception, is sold on an “as-is” basis with no warranties or guarantees of any kind. Failure to inspect property shall not constitute cause for cancellation of sale. The bidder is invited, urged, and cautioned to inspect the property prior to submitting a bid. Property will be available for inspection at the times set by the Library above. Other than the scheduled inspection dates, absolutely no access to the property will be allowed without prior Library authorization. At their own expense, potential bidders may have inspectors examine the property during regularly scheduled inspection times on Library grounds.

- The Department Manager or designated staff members who declare an item to be surplus, the Director, Fiscal Officer, Administrative Staff, members of the Board of Trustees and immediate family members of the above, are not permitted to purchase or otherwise acquire Library surplus property
- The Library reserves the right to withdraw from sale any of the property listed in the sales announcement.
- The Library reserves the right to reject any or all bids and/or to waive any technical defects in bids. The Property is being sold with a minimum reserve bid price. If the minimum reserve bid price is not achieved, the Library reserves the right to reject the bid, and the Library may withdraw the property at any time before the sales contract is executed or before the bid is accepted and approved by the Library.
- Property will be sold to the highest bidder when the Library accepts the bid amount unless the bid or bidder is rejected as provided herein. If the high bid does not exceed the Library's reserve price, if applicable, and the Library does not waive or lower the minimum reserve price, bidding will close.
- The bidder who placed the bid accepted by the Library is legally bound to pay for property awarded to him/her in accordance with the successful bid. Payment of the full purchase price must be made within the time specified by the Library.
- Cash or Cashier's or Certified checks made payable to the Public Library of Youngstown & Mahoning County are the only forms of payment accepted. The Library will not accept personal checks or debit/credit cards as forms of payment.
- Buyer is responsible for the payment of all applicable taxes imposed by any state, county, or political subdivision or fees associated with the sale or transfer of the property.
- Successful bidders must pick up the purchased property, at their own expense, by April 14, 2023.